



## Appendix 3: Ward Member Grant Application Form 2026-27

Part 1 to be completed by the Applicant		
Tell us about the project/activity you wish to be funded		
<p><b>Which council priority is your project delivering against?</b></p> <p>Please review the priorities of the <a href="#">2024 to 2028 Council Plan</a></p>	<b>People</b>	Yes / No (delete as appropriate)
	<b>Place</b>	Yes / No (delete as appropriate)
	<b>Growth</b>	Yes / No (delete as appropriate)
	<b>Transformation</b>	Yes / No (delete as appropriate)
<b>Describe your project and specifically <u>what the grant will be spent on</u></b>		
<b>Which ward(s) will your project be delivered in?</b>		
<b>Who is/are the councillor(s) for the ward(s) where the project will be delivered?</b>		
<b>When will the project take place?</b> <i>funding must be allocated to projects/schemes/initiative taking place between 1st April 2026 to 31 March 2027</i>		
<b>What is the total project cost?</b>	£	
<b>How much funding are you requesting from the Ward Member(s)?</b>	£	
Each Ward Member has a maximum of £1000 for the municipal year. The amount of funding you are awarded may be less than your application, as it is subject to their remaining balance and the needs of the ward.		
Organisation		
<b>Organisation's Name</b>		
<b>Contact Name</b>		
<b>Email address</b>		

Postal address	
Telephone number	
<b>Organisation Bank Details</b>	
Bank Name	
Bank Sort Code	
Bank Account Number	
Bank Account Name	

<b>Part 2 to be completed by the Ward Member</b>	
<b>Member Declaration</b>	
<p>I confirm that the proposed payment:</p> <ul style="list-style-type: none"> <li>• is within my budget allocation;</li> <li>• is consistent with the Council's priorities;</li> <li>• will not give rise to an on-going financial commitment; and</li> <li>• that I have no disclosable pecuniary interest in the proposal.</li> </ul>	
Ward Member(s) Name(s)	
Signed	
Date	
<p>Please submit the countersigned form to Democratic Services via  <a href="mailto:GovernanceSupportTeam@herefordshire.gov.uk">GovernanceSupportTeam@herefordshire.gov.uk</a></p> <p>Applications should only be sent to the Council <b><u>directly by the Ward Member</u></b>, not the applicant.</p>	
<b>Part 3 to be completed by Democratic Services</b>	
Date received	
Within budget?	Yes / No
Does it appear legal and proper?	Yes / No
Name	
Signed	
Date	